

Registration Instructions for Activity Options



1. Login to your CampBrain account.

- Website: <https://campcaroline.campbrainregistration.com/>

• **New Camper Family:** If you are NEW to the CampBrain system you will have to create a new account. [Please use Parent/Guardian/Adult name and information to open account for your household.](#)

• **Returning Camper Families:** Log-in and register! If you are already a CampBrain account holder (you have registered for an event or camp in the past), you can use the same log-in information to register.

• If you forgot your password, please use the "[Reset Password](#)" link.

If you require assistance, please call the camp office at 403-722-3939 or email office@campcaroline.ab.ca.

Sign-in

E-mail

Password

[Reset password](#)

Login

New user sign-up

First Name

Last Name

E-mail

Password

[Create account](#)

By clicking the button, you agree to our [Terms](#) and [Privacy Policy](#).

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If you don't not remember your password use the "Reset password" link to recover password. Follow the prompts.

2. Click red "View details" button.

View My Registrations

Overnight Camps 2023 (Hilde)

[View details](#)

[Manage People and Household Information](#)

[Logout](#)

3. Click red “Add people, sessions, options” button.

- This is located under your registration summary information. If viewing on a computer it will be on the left hand side of the screen.

Summary

Dad Spence

Family Camps

- Family Camp - Session B Registered
 - Primary Adult - Aspen Ridge Room ✓

Add people, sessions, options

Forms

Dad Spence

- Family Profile (Submitted)
- Medical Form (Submitted)
- Family Waiver Form (Submitted)

Zoe Spence

- Camper Profile (Submitted)
- Medical Form (Submitted)

4. Click “Continue” on registration instructions page.

- Bottom of the page. (Bottom right if on a computer.)

- [Medication Protocol](#)
- [Stock Medication List](#)
- [Scholarship Fund](#)

Click “Continue” on this page and it will take you directly to the online camper application.

www.campcaroline.ab.ca

Continue

5. Select Family Campers Pre-registering for Activities from the list.

- Select each person.
- Confirm Gender, Birthday, and Grade.
- Click “Continue”

Select people you want to add more sessions for and people you want to register:

Hilde Spence

Gender: Female

Grade Fall 2018: Graduate

Dad Spence

Gender: Male

Grade Fall 2018: Adult

Zoe Spence

Date of Birth: July 19, 2006 Gender: Female

Grade Fall 2018: Grade 11

Child Spence

[+ Add a child](#)

Your Cart

- Hilde Spence x
- Zoe Spence x
- Dad Spence x

Step 1/6: Select People for Registration

[Previous](#) **Continue**



6. Click “show details” link by your registered Family Camp Session

Select sessions for Dad:

[expand all](#)

Filter by: All ▼

Family Camps

Family Camp - Session B

Aug. 5 - 10 | [show details](#)

Family Camps Add Discounts, T-shirts & Donate to Camp Caroline Scholarship Fund (5)

7. Scroll Down to “Monday – Activity Pre-registration”

- Add Activity Option(s) to cart by clicking green “Add to cart” button(s)
- Add “No Thanks” to the cart if you don’t wish to register for anything that day for that camper.
- Scroll down to make selections for Tuesday, Wednesday and Thursday as well.

MONDAY - Activity Pre-registration *

Between 1 and 3 items required. You have 0 in the cart.

[An adult MUST accompany any child or youth.](#)

No Thanks

Crafts - 1:15 - 2:30 pm (Mon.)
Recommended: Age 4 - Adult

Horsemanship - 1:15-2:30pm (Mon) 40.00
Recommended: Grade 4 - Adult

Canoe Out-trip - 1:15-4:00 pm (Mon) - BOOKS A
FULL CANOE
Recommended: Age 4 - Adult
PLEASE NOTE: By selecting this option you are booking ONE CANOE.
Capacity: Each canoe can hold 2 Paddlers (one must be an adult) and 2 Small Passengers sitting in the bottom middle of the canoe.

Crafts - 2:45-4:00 pm (Mon.)
Recommended: Age 4 - Adult

Horsemanship - 2:45-4:00 pm (Mon) 40.00
Recommended: Grade 4 - Adult

Your Cart

Hilde Spence

Zoe Spence

Dad Spence

Family Camps

Family Camp - Session B

- Primary Adult - Aspen Ridge Room
- Horsemanship - 1:15-2:30pm (Mon) 40.00
- Crafts - 2:45-4:00 pm (Mon.)

Subtotal: 40.00
Taxes: 2.00
Total cost: 42.00



8. Repeat step 7 for each day and camper.

- Select your activity choice(s) or “No Thanks” under Monday, Tuesday, Wednesday and Thursday Activity Pre-registration sections.
- Repeat for each member of the family using the tabs at the top of the session selection area.

Hilde Zoe **Dad**

Select sessions for Dad: expand all

Filter by: All Search by name...

Family Camps

Family Camp - Session B ✓
Aug. 5 - 10 | [hide details](#)

9. Click “Continue” when done all selections

Add/remove people

Step 2/6: Select Sessions

[Previous](#) **Continue**

10. Click “Continue” on Forms Screen

Add/remove people Add/remove sessions

Step 3/6: Fill out Forms

[Previous](#) **Continue**



11. Select your Payment Option and click Continue.

Select your payment option:

- Deposit Now (\$50.00) & The Rest (\$551.25) June 1st By Credit Card
- Pay Total Now By Credit Card (\$601.25)
- Deposit Only By Credit Card (\$50.00)
- Pay Total By Cheque or Email Transfer (\$601.25)
- Scholarship Funding - Pay Deposit By Credit (\$50.00)
- Scholarship Funding - Pay Deposit by Cheque/E-transfer (\$50.00)

Step 4/6: Choose a Payment Option

[Previous](#) [Continue](#)

12. Make Payment (If paying online)

Credit card details

Cardholder Name	Card Number	Expiry (MM/YY)	CVV
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Address	City	Zip/Postal Code	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Step 5/6: Review, Pay and Submit the Application

[Previous](#)

[Submit application](#)

13. Review and Submit your Activity Registration

- Click red "Submit application" button.

Please review before submitting:

Registration items

[Add/remove sessions](#)

[Add/remove people](#)

Dad Spence

Family Camps

- Family Camp - Session B
 - Primary Adult - Aspen Ridge Room
 - Horsemanship - 1:15-2:30pm (Mon) 40.00
 - Crafts - 2:45-4:00 pm (Mon.)
 - Crafts - 1:15-2:30 pm (Tues.)
 - No Thanks
 - Crafts - 1:15 - 2:30 pm (Thurs.)

Subtotal:	40.00
GST:	2.00
Total:	42.00

Forms

[Edit forms](#)

- Household Form (Completed) *
- Dad Spence: Family Profile (Submitted) *
- Dad Spence: Medical Form (Submitted) *
- Dad Spence: Family Waiver Form (Submitted)

Step 5/6: Review and Submit the Application

[Previous](#)

[Submit application](#)

